



SNC • LAVALIN

# WORK ACTIVITY PERMIT

WAP Number: \_\_\_\_\_  
HUP Number: \_\_\_\_\_

(WAP & HUP numbers will be generated by the Permits Coordinator)

Date: \_\_\_\_\_ / \_\_\_\_\_

Date of Issue: \_\_\_\_\_ / \_\_\_\_\_

Company: \_\_\_\_\_ On-Site Supervisor: \_\_\_\_\_

Office Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_ Cell: (\_\_\_\_)\_\_\_\_-\_\_\_\_ Fax: (\_\_\_\_)\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_

Additional Subcontractor: \_\_\_\_\_ On-Site Phone: (\_\_\_\_)\_\_\_\_-\_\_\_\_

**Please Print**  
**ONE FORM FOR EACH LOCATION**  
**ALL SECTIONS OF THIS FORM MUST BE FULLY COMPLETED**

### Location of Work:

Highway/Road: \_\_\_\_\_ Direction:  Westbound Lane  Eastbound Lane

From: \_\_\_\_\_ To: \_\_\_\_\_

Lanes to be closed:  LSH  L1  L2  L3  RSH Use: **X** for closed lanes

Ramp(s) affected:  Yes  No  No lanes closed, shoulder work with no impact to traffic.  
(If yes give full details of ramp(s) below)

Underground Plant locates required? Yes:  No:  If yes, date of completed locates: \_\_\_\_\_ / \_\_\_\_\_

### Indicate Exact Location (Km marker), Details and Purpose of Closure and Job Description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Timing of Work Activity:

From: \_\_\_\_\_ am  pm  \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ To: \_\_\_\_\_ am  pm  \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
M D Y M D Y

Traffic Control Required:  Yes  No

**Fax To: Brun-Way Highways Operations Control Centre (OCC) @ 506-474-7752**  
**OCC must be notified daily at the start and finish of closure and/or job @ 1-888-464-7575**

Applicant Signature  
\_\_\_\_\_  
Print Name

Recommended for Approval Brun-Way District Manager _____ Date	Approved Brun-Way OMR Manager _____ Date
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Subject to above and conditions of Work Activity Permit Attachment.



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## WORK ACTIVITY PERMIT ATTACHMENT

### For Work in the Highway 2/95 Right-of-Way

WAP Number	-----
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Procedures to follow when planning any work that will have an impact on those sections of Highway 2 and/or 95 that fall under the responsibility of Brun-Way Highways Operations Inc. Applicant must submit the Work Activity Permit to Brun-Way Highways Operations Inc 5 working days prior the work taking place.

**Permits:**

- It is the responsibility of the individual performing the work to ensure they have obtained all the required permits before any work commences, including the **Highway Usage Permit** as issued by *Brun-Way Highways Operations Inc* for the design and construction details of the work.

**Utility Locates:**

- If locates are required, the applicant must have contacted all utilities companies and made all arrangements with them directly prior to submitting the Work Activity Permit.

**Approvals:**

- One of the following persons must be contacted to gain approval before any work activity commences and advised of the job details and any unique situations.
 

Brun-Way District 1, St-Léonard:	Charlie Chiasson	Work: 506-423-2579
Brun-Way District 2, Centerville:	Ben Butterfield	Work: 506-276-3569
Brun-Way District 3, Meductic:	Rob McCormack	Work: 506-272-1806

**Notification:**

- **The completed Work Activity Permit** must be filled out by the applicant and sent to the Operations Control Centre (OCC). No work on the highway (roadway or corridor) will be permitted until approved/signed by *Brun-Way Highways Operations Inc*.
- The OCC must be notified **daily** for each of the following times at 1-888-464-7575:
  - When you arrive on site.
  - When operations are completed and you are off the highway.

**Work Scheduling:**

- Work will **not** be permitted during the weekends and Statutory Holidays.

**Environment:**

- Must conform to all Environmental regulations.

**Safety:**

- Fax pre-job hazard assessment prior to work start (see attached form)
- Wear personal protective equipment as prescribed by New Brunswick Occupational Health and Safety Act and Regulations
- Work safely following the New Brunswick Occupational Health and Safety Act

**Traffic Control:**

- All traffic control and signage must be installed by a qualified traffic control provider. Traffic control must be arranged by the permit holder (applicant) prior to the commencement of any work.
- All traffic control and signage must comply with the NB Work Area Traffic Control Manual

**Insurance:**

- **A Proof of Insurance Certificate naming Brun-Way Highways Operations Inc. as co-insured covering the work** must be faxed to Control Centre along with the Work Activity Permit.

\$2 Million
  \$5 Million
  \$10 Million

**Special Conditions:**

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