



**SNC • LAVALIN**

**Brun-Way Highways Operations Inc.**

1754 Route 640

Hanwell, New Brunswick, Canada, E3C 2B2

☎ 506.474.7750 📠 506.474.7752

**Letter of Acknowledgement**

March 9, 2023

Brun-Way Highways Operations Inc.  
Att: Shannon Briand  
1754 Route 640  
Hanwell, NB E3C 2B2

Dear Mrs. Briand,

**Contract for Provision of: RFQ 1448**

- 1. We acknowledge receipt of your Request for Quote package.
- 2. A) We have received all the documents listed in the Request for Quote without damage and in usable condition.  
B) We have read the Request for Quote and will tender in accordance with the specified requirements.

**Or**

- 3. We will not be submitting a quotation because:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contractors Name: \_\_\_\_\_

Date: \_\_\_\_\_

Yours Sincerely,





**REQUEST FOR QUOTE**

<b>BID NUMBER:</b>	<b>1448</b>
<b>BID REQUEST DATE:</b>	Thursday, March 09, 2023
<b>BID END DATE &amp; TIME:</b>	Thursday, March 23, 2023 12:00 Noon
<b>NAME OF PURCHASER/BID REQUESTOR:</b>	Saheed Alatishe (506) 470-0561 (cell) saheed.alatishe@snclgroup.com
<b>BUILDING ADDRESS(ES): (Where goods / services will be delivered)</b>	Route 2 from KM 0 to 257, Route 95 from KM 0 to 14, and intersecting ramps
<b>TERM OF CONTRACT: (Include option term(s))</b>	One Time
<b>CONTRACT DOCUMENT:</b>	<a href="#">Brunway Standard Terms and Conditions</a>
<b>COMPLIANCE REQUIREMENTS:</b>	<a href="#">Supplier Compliance Package. To be completed upon award</a>

**Detailed Description of "Goods/Services Delivery Requirement" and/or scope of work.**

This RFQ is to **supply, install, manage and dismantle devices for traffic control services.**

The services will be provided to facilitate Brun-Way's crack sealing. A minimum of two (2) 4 kilometre long lane closures will be required.

The Contractor will supply, install, manage and dismantle all of the traffic control devices required in accordance with the latest edition of the NBDTI Work Area Traffic Control Manual (WATCM), including all applicable revisions.

Any violations to this manual can result in Brun-Way receiving a \$30,000 penalty from our Client. This penalty if received will be forwarded and the responsibility of successful Contractor.

Brun-Way will perform their own traffic control audits to ensure compliance with WATCM. This does not relieve the Contractor of their responsibilities.

Some Work locations will involve ramps so additional signage could be required in these locations which the Contractor is responsible to provide.

The work is expected to begin once weather permits around April 17th and continue for approximately 20-25 weeks as required.

The work will be located along Route 2 at various locations between Longs Creek and the Quebec Border and Route 95 at various locations between Woodstock and the Maine Border, including a number of ramps. The Traffic Control Agent will coordinate the locations with the Brun-Way representative. Crews will be working Monday to Friday anywhere from 0 - 16 hours per day.

No work is expected on weekends, holidays, or rain days but may be required depending on the schedule.

Bid should include an hourly rate which includes all labour, equipment, materials, mobilization/demobilization, meals, hotels, etc, for work up to 12 hours in a day. A separate hourly rate should be provided with the same inclusions for work beyond 12 hours in a day.

Hours for payment will include travel time to/from the project site, which is to be confirmed by the Brunway supervisor daily.

**Required at Bid Submission:**

- Completed Bid Form
- Completed Contractor Pre-Selection form
- Copy of the Contractors Health and Safety Manual
- Details of key personnel and their safety responsibilities and training
- H&S record and industry performance materials
  - Experience Rating Assessment (ERA) from Work Safe NB for the past 3 years
  - Annual safety data (Total hours worked, # of fatalities, # of lost time incidents, # of days lost # of modified work incidents, # of medical aids).
- Summary record of any penalties levied by the Government/Regulator
- Summary reports of any workplace fatality and/or incidents which resulted in significant property and or environmental damage
- Notification of any pending administrative actions against the contractor by the Regulator
- Average ERA for the industry or sector of activity

**Please click the links below to access the associated schedules:**

[Schedule C - Quality Assurance Program](#)

Schedule D - Health and Safety Program - Schedule D can be found attached to the email

[Schedule E - Environmental Requirements](#)

**Summary of Specific Safety Requirements**

- Employees who will be onsite will be required to receive Brun-Way's Safety Orientation from a Brun-Way representative before work can begin. The orientation will take approximately 1-2 hours to complete. It will be the responsibility of the Contractor to ensure that all employees receive this training from Brun-Way representative

- Minimum PPE requirements are CSA Hard Hat, high viz safety vest, CSA approved steel toe boots (min 6" height), Long sleeve shirts for all personnel onsite, and safety glasses. Gloves shall be carried at all times; no manual handling may take place without use of gloves. Hearing protection shall be carried, and used as required.

- All knives shall be self retracting

- Any lifting over 15 kg per individual requires a risk assessment be complete and no individual shall lift greater than 20 kg.

- Stretching is recommended at the start of each workday.

- The successful bidder must;

- Complete a Job Hazard Analysis for all activities using the SNC-Lavalin form and methodology prior to starting any work; and

- Use the Stepback Risk Evaluation method while completing the project.

The successful bidder shall adhere to all requirements outlined in the Health and Safety program, including all post award document submissions

As per Section 6.2 of the Contractor Management SOP the classification level of this contract is Level 3.

The contractor is required to meet WorkSafeNB requirements and recommendations for the development and implementation of a Communicable Diseases Prevention Plan

If you have any questions regarding this RFQ please contact:

Saheed Alatishe

(506) 470-0561 (cell)

saheed.alatishe@sncigroup.com

**By selecting this checkbox the bidder agrees to comply with all of Brun-Way Highways Operations Inc. Terms and Conditions per the Supplier Compliance Package and the Health and Safety requirements as per the Health and Safety Program.**

**SNC-LAVALIN O&M PRIVILEGE CLAUSES**

SNC-Lavalin O&M reserves the right to:

1. In its sole discretion and without liability to any bidder,
  - a) change or amend this bid request prior to the closing date and time;
  - b) cancel the bid, in whole or in part, at any time during the bid process, with or without the issuance of a replacement bid;
  - c) elect to make no contract award.
2. Expressly reject any or all bids or proposals, in whole or in part, as unsatisfactory, incomplete or failing to conform to the conditions of the bid.
3. In its discretion, waive formalities and accept bids or proposals which substantially comply with the conditions of the bid request.
4. Be the sole judges of compliance with respect to the conditions of the bid request.
5. At its sole discretion, request clarification from any bidder with respect to their bid or proposal and such clarification may be considered as part of bid or proposal. However, no new information may be added to a bid or proposal in response to the clarification request.
6. Accept or reject any bid or proposal, in whole or in part for any reason.
7. Select the bid or proposal with the perceived best value and not necessarily the lowest price, in accordance with the evaluation criteria.
8. Negotiate any aspect of the bid or proposal as declared in the bid request.
9. Evaluate each bid or proposal according to the criteria described in the bid request, however reserves the right to not divulge the results of the evaluation data or to provide reasons with respect to the acceptance or rejection of bids or proposals.
10. Consider and accept any alternate bids or proposals or part thereof.
11. Disqualify a bidder from the bid process who has been identified as a high financial risk.

**TO BE COMPLETED BY SUPPLIER**

**IMPORTANT SUPPLIER NOTICE:**

**Please note that in order to ensure and maintain the integrity of this bid activity and to successfully process your response, this form must be returned prior to the Bid End Date & Time with the information requested below DIRECTLY TO:**

**Shannon Briand via e-mail to [brunwaybids@snclavalinom.com](mailto:brunwaybids@snclavalinom.com) and please state RFQ 1448 in the subject line**

**PLEASE DO NOT SEND A COPY OF YOUR BIDS TO THE BID REQUESTOR. Only bids received as per the instructions noted above will be eligible for the selection process.**

SUPPLIER QUOTE:

(Attach pricing spreadsheet)

SUPPLIER COMMENTS:

Bidder Name:

Bidder Email:

**RFQ 1448 Supplying Traffic Control Services for Crack Sealing Operations  
Bid Form**

<b>Company Name:</b>				
	<b>Item</b>	<b>Unit</b>	<b>Estimated hours</b>	<b>Unit Price</b>
1.	Supply of Traffic Control (0-12 hours)	Hour		\$
2.	Supply of Traffic Control (12+ hours)	Hour		\$